

2024 Anime Banzai Convention Event/Panel Policies

Policies have changed, so please read the following information carefully before submitting your Event/Panel idea.

SUBMISSION PROCESS

To submit Event/Panel ideas, please use our online form. **NOTE: The online form is the only method to submit Event/Panel ideas.**

All Event/Panel ideas will be considered and reviewed by the Anime Banzai Events/Panels Committee. Please be aware that it can take time to review and consider submissions. If you have questions about where your submission may be in the review/approval process, send an email via the Contact Page on the website. We welcome communication. We are human and sometimes miss or overlook things. Do not hesitate to contact us at any time.

You must be at least 16 (sixteen) years old to host an Event/Panel. If you are under 18 (eighteen) years old, you may not participate in any way in Events/Panels that discuss mature topics.

If you are Staff, a Volunteer, or would like to attend any Events/Panels at the Anime Banzai Convention, mention those situations in your Event/Panel submission. We'll do our best to avoid scheduling you against those Events/Panels, but we make no guarantees or promises. Make your information as accurate as possible on the Submission Form. Notify us of any concerns as quickly as possible so we can try to work out some type of accommodation. The closer to the convention we get, the less likely we can take special requests.

WHAT IS A PANEL?

A Panel is informative. These include Q&As, informational, and discussion-based Panels. The audience can certainly interact with the panelist(s), but it is not an Event, game, or craft. Panels are meant to impart information on the Attendees on whatever subject the panelist(s) is covering. People go to Panels to learn something new or brush up on the information they already have. You can have a Panel about an Event – say, how to create an AMV, the history of Karuta, or how I made my completely-authentic Sesshoumaru cosplay. These are all examples of Panels.

WHAT IS AN EVENT?

An Event is interactive. These include games, crafts, trivia, contests, learning about a game and then playing that game, etc. These must be interactive and are considered Events. Events would be playing Jeopardy! with the characters of Hetalia or learning about Karuta and then having a speed match.

WRISTBANDS & PASSES

If you only want to attend Banzai to host your Event(s)/Panel(s), you can be given a wristband to get in for your Event(s)/Panel(s) and then immediately leave. You will not need to buy a day or weekend pass. This means you cannot wander the halls or go to any other rooms – Vendors Hall, Artists Alley, Events rooms, Guests rooms, etc.

If you hosted 4 (four) or more hours of Event/Panel content last year and are hosting 4 (four) or more hours of Event/Panel content this year, you are eligible for a discount or possible full coverage of your Pre-Registration. If you feel you qualify for this, you need to notify us of this when submitting your Event/Panel Form. We **CANNOT** reimburse you if you have already paid for Pre-Registration. If you wish to upgrade to a VIP Pass, all you would need to do is pay the difference between a Pre-Registration Pass and a VIP Pass. For example, if you have been given a free \$45-value Pre-Registration Pass but want to upgrade to the \$90 VIP Pass, you'd pay \$45 to upgrade.

Hosts/Panelists are limited to 3 (three) Events/Panels as primary Host/Panelist *and* Co-Host/Co-Panelist. You may not be part of an Event/Panel more than 3 (three) times. If you are found to be breaking this rule, you will be banned from running Events/Panels in the future. There is no exception to this rule. There will be no warning given. One strike, and you're out.

Hosts/Panelists must be approved by Anime Banzai prior to accepting your Events/Panels Submission Form. Changes to Hosts/Panelists must be approved. Unauthorized Hosts/Panelists will result in being banned from running Events/Panels in the future. There is no exception to this rule. There will be no warning given. One strike, and you're out.

LENGTH & CONTENT

Events/Panels are scheduled for 1 hour, 1 hour 30 minutes, or 2 hours based on Committee determination. If your Event/Panel runs a little short (no more than 10 minutes) than the time allotted, that is okay. But too much shorter (15 minutes or more), and you will not be allowed to host Events/Panels in the future. All Events/Panels scheduled before 9:00pm should be suitable for attendees of all ages. Language and other content should be equivalent to a "G" or "PG" rating.

Event Hosts/Panelists are expected to check in at the Green Room and be prepared to set up a minimum of 10 (ten) minutes prior to the start time of their Event/Panel. If you would like a Moderator or Panel Hand to assist you, please indicate such on your Events/Panels Submission Form. A Moderator will help guide the discussion, if need be, by asking specific questions provided by you the Event Host/Panelist that need to be answered in case the audience is slow to interact or shy. Sometimes people just don't want to be the first to talk. A Panel Hand makes sure you stay on point and tells you when your time is ending with 10 (ten) and 5 (five) minute warnings.

The content of Events/Panels must be relevant to Anime Banzai, Asian arts, or Asian culture. Some popular categories include, but are not limited to: anime fan panels (a panel about a

specific anime), Asian music (not just Japanese, but also: Korean, Thai, Chinese, Filipino, Indian, Indonesian, Vietnamese, Iranian, Iraqi, Israeli, Pakistani, Mongolian, Afghani, Syrian, Kuwaiti, etc.), Asian culture (not just Japanese; see previous list), AMVs, cosplay, crafting, writing (fanfiction, original pieces, publishing, tools and tips, etc.), history (of an anime, of a country, of a game, of a manga, etc.), gaming (video, tabletop, card, arcade, etc.), and so much more. If you have a question about whether an idea will fit our content, please contact the Events/Panels Committee via the Contact Form on the website.

We **are** allowing Events/Panels on anime that are not of Japanese origin, including but not limited to: RWBY, Avatar: the Last Airbender and Legend of Korra, Supernatural, Star Wars: Clone Wars, Code Lyoko, DC, Marvel, Samurai Jack, The Nightmare before Christmas, Wallace and Grommet, etc. For our purposes, anime means “animated”. We are also allowing Halloween-themed Events/Panels, to be determined by the Events/Panels Committee. Anime Banzai takes place in October, and we want to recognize this. We are also allowing School-themed Events/Panels as this year’s theme is School.

Discussion of hentai/yaoi/yuri or sexually explicit content is permitted **ONLY** at Events/Panels designated 18+, and all of your content must be pre-approved by the Events/Panels Committee after being *clearly* designated on the Events/Panels Submission Form. *All* Hosts/Panelists must be 18+ years of age to host a mature panel. Anime Banzai Security will provide age verification for those attending the Event/Panel. The **SHOWING** of hentai/yaoi/yuri or other sexually explicit content is **not permitted at any time**. Scenes that are allowed to be shown must be of “G” or “PG” rating. This means hand-holding, kissing, hugging, etc. are allowed.

Hosts/Panelists may not promote or condone illegal activities including, but not limited to: drug use, underage drinking, underage smoking, or the violation of international copyright law (piracy or bootlegging). Anime Banzai has a **zero-tolerance** no-bootleg policy.

BUILDING & EQUIPMENT INFORMATION

The Davis Conference Center (DCC) has a *No Outside Food or Drink Allowed* policy which Anime Banzai is required to follow. If a Host/Panelist is found to be breaking this policy, they will no longer be allowed to host Events/Panels for the convention starting immediately. This means you **cannot** hand out candy, Pocky, Ramune, popcorn, takoyaki, bubblegum, or anything else a person might consume. Violation of this rule will result in forfeiture of any other Events/Panels you may have and not being allowed to run Events/Panels in the future. There will be no warning given. One strike, and you’re out.

Internet connections are **NOT** available in the Events/Panels rooms or the DCC in general. Hosts/Panelists needing resources from the Internet should ensure that they have these saved to their computers beforehand.

Anime Banzai and the DCC provide Audio/Visual equipment in *most* of our rooms. Laptops, which are **not** provided, must have an **HDMI port for video and audio** or an **AVI port for video and 3.5mm headphone jack for audio**. At this time, we do **not** provide video

hook-ups for cellular devices or tablet. Video **and** audio play out of the projector; we do not provide speakers.

NOTE: We do **not** provide laptops or adapters. If you need a computer to run a presentation, please secure one on your own and test it before the convention. Many laptops do not have an HDMI port; we do **not** provide USB/USB-C to HDMI adapters. Hosts/Panelists are also expected to provide their own printed materials and other resources.

Anime Banzai and the DCC provide support only in relation to the equipment we provide. We cannot and will not troubleshoot your laptop or software.

Hosts/Panelists should not assume that any piece of equipment will be available for use unless they specifically request it **and** we confirm that it can be arranged. Address any equipment concerns with us prior to the start of the Anime Banzai Convention, preferably on the Event/Panel Submission Form. There is no guarantee that a Host/Panelist will be able to test their equipment before their Event/Panel.

ON-SITE CONVENTION INFORMATION

Hosts/Panelists must check-in with the Events/Panels Committee prior to their Event/Panel. More information on this will be included in the Approval Email and further communications with confirmed Hosts/Panelists. Primary Hosts/Panelists will need to pass the information on to each of their co-Hosts/co-Panelists.

Hosts/Panelists are more than welcome to solicit feedback on their Event(s)/Panel(s) on Anime Banzai social media sites, the main website (at your request, we can add a form), or by contacting any Staff Member directly at-con or via email. We also have a Feedback Panel on Sunday in the Main Events Hall for anyone who wants to voice their feedback directly to Staff.

NO-SHOW POLICY

If for any reason you cannot run your panel, you **must** notify the Events/Panels Committee as soon as possible. If you do not, you will be marked as a “No-Show” and will not be allowed to run Events/Panels at the Anime Banzai Convention in the future. If possible, please get someone to cover your Event/Panel in your stead. We understand that life happens and that emergencies come up at the worst times; considerations will be made under these conditions on a case-by-case basis.

DISCLAIMER

Anime Banzai, Utah Anime Promotions, the DCC, and their affiliates accept no responsibility for the content of Events/Panels hosted by its Attendees and Guests, nor do Anime Banzai or Utah Anime Promotions extend any form of legal protection to Hosts/Panelists. Hosts/Panelists are wholly responsible for ensuring the legality of the content presented in their Events/Panels. Please see the Anime Banzai Convention Rules for further reference. Anime Banzai, Utah Anime Promotions, the DCC, and their affiliates hold no political or

religious views. We are all-inclusive; we do not discriminate based on race, ethnicity, sex, sex identity, sexual orientation, weight, age, political affiliation, religious affiliation, socioeconomic status, country of origin, mental capacity, etc. We do support the LGBTQIAA+ community.

If you need to reach the Events/Panels Committee, you can contact us by email via the Contact Page on the website or on any of our social media pages – Facebook, Official Facebook Group Page, Instagram, Snapchat – animebanzai, or X.